



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2018/19-2020/21¹ between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
Sveučilište u Zagrebu (University of Zagreb) Geotehnički fakultet (Faculty Of Geotechnical Engineering)	HR ZAGREB 01	<u>Institutional coordinator:</u> Ida Ogulinac (Ms), erasmus.coordinator@unizg.hr , Tel: +385-1-46-98-165 <u>For questions related to the mobility of students (admissions, learning agreements, registration, transcripts of records, certificates, etc):</u>	http://international.unizg.hr/international_students/exchange_students http://www.gf.vu.nizg.hr/en/index.html

¹ Higher Education Institutions have to agree on the period of validity of this agreement

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Anita Ptiček Siročić, Ph.D, Assistant Professor, ECTS coordinator Hallerova aleja 7 HR-42000 Varaždin, Croatia Telephone: + 385 42 408 957 Fax: + 385 42 313 587 e-mail: anita.pticek.sirocic@gfv.hr	
UNIVERSITÀ DEGLI STUDI DI NAPOLI FEDERICO II	I NAPOLI01	Fernanda Nicotera, International Office, Corso Umberto I, 40 80138 Napoli (IT) Phone: +39- 081-2537108/101/579; Fax: +39-081-2537110; email: international@unina.it ;	www.unina.it
Departmental Coordinator Name: Raffaele Velotta		Email: raffaele.velotta@unina.it Phone: +39081676148	http://www.fisica.unina.it/triennale-in-fisica http://www.fisica.unina.it/corso-di-laurea-magistrale-in-fisica http://www.fisica.unina.it/corso-di-laurea-in-ottica-e-optometria

HR ZAGREB 01	I. NAPOLI01	0712	Environmental protection technology	2 x 5 days	2 x 5 days
		0533	Physics		
		0531	Chemistry		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies	Staff Mobility for Teaching
HR ZAGREB 01	0531	Croatian	English	B2 (<i>obligatory</i>)	B2
I. NAPOLI01	0531	Italian	English	B1 Italian (no certification required)	B2 English/Italian (no certification required)

For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

D. Additional requirements

HR ZAGREB01: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: incoming@unizg.hr

I NAPOLI01: http://www.international.unina.it/contenuto.php?id_group=1&id_pag=2

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

I NAPOLI01 <http://www.sinapsi.unina.it/home>

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HR ZAGREB01:	10 May	10 November
HR ZAGREB01 important: students that require a VISA are strongly advised to apply and send their documents one month prior to the deadline since the Visa application process may take several weeks or even months.		
I NAPOLI01:	June 30 th	December 15 th

[to be adapted in case of a trimester system]*

HR ZAGREB01

- 2. The receiving institution will send its decision **within 8 weeks**.
- 3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

I NAPOLI01

- 2. The University of Naples Federico II does not send a formal acceptance letter except for all Erasmus students that need a visa, who will receive an acceptance letter to obtain it. Students whose candidatures are rejected will be informed within 5 weeks.
- 3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the University of Napoli Federico II. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

Application procedure: http://www.unina.it/unina-international/student-mobility/erasmus#before_arrival

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

HR ZAGREB 01: <http://www.unizg.hr/homepage/study-at-the-university-of-zagreb/academic-information/the-ects-system-and-student-progress-assessment/>

I NAPOLI01

National Grading System

Each course is graded on a scale from 1 to 30, with 18 and 30 e lode (30 cum laude) as a minimum and maximum pass grade, respectively. Some exams can be evaluated by pass (superato o idoneo) or by sufficient (sufficiente), good (buono), excellent (eccellente o ottimo).

Credits (1 credit = 25 hours total work)

1 full academic year = 60 credits

1 semester = 30 credits

A percentage grading distribution will be provided to each Transcript of Records, according to the single class degree and the average of the last three years.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR ZAGREB01	incoming@unizg.hr	http://www.unizg.hr/homepage/international-exchange/exchange-students/before-coming-to-zagreb/
I NAPOLI01	Email: international@unina.it Phone: +39-081- 2537108/101/579	

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the

Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR ZAGREB01	incoming@unizg.hr	http://www.unizg.hr/homepage/international-exchange/exchange-students/before-coming-to-zagreb/
I NAPOLI01	Email: international@unina.it Phone: +39-081-2537108/101/579	

4. Housing

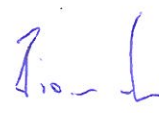

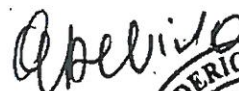

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR ZAGREB01	vlado.levak@sczq.hr Faculty of Geotechnical Engineering: Anita Ptiček Siročić, Ph.D, Assistant Professor, ECTS coordinator Telephone: + 385 42 408 957 Fax: + 385 42 313 587 e-mail: anita.pticek.sirocic@gfv.hr	http://international.unizg.hr/International_students/exchange_students/student_services/housing http://www.scvz.unizg.hr/varazdin/smiestaj/q23
I NAPOLI01	International Students Union International Welcome Desk Largo Santa Maria La Nova, 12, 80138 Napoli	http://www.isu-services.it/it/universities/universita-degli-studi-di-napoli-federico-ii

	Tel.: +39/3276778291 Email: internationalwelcomedesk@unina.it ; accomodation@unina.it	
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G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
HR ZAGREB 01	Ranko Biondić, Ph.D, Full Professor - Dean of the Faculty of Geotechnical Engineering ¹ UNIVERSITY OF ZAGREB	19.10.2017.	 
I NAPOLI01	IL RETTORE Gaetano Manfredi	16.10.2017.	 IL PRO Arturo 

* According to the Article 21 of the University of Zagreb Statute, in the 15th session of the 344th academic year (2012/2013), held on 11 July 2013, the University Senate reached a Decision that all the agreements relevant to one faculty or academy can be signed by the Dean of the relevant academy/faculty.

⁴ Scanned signatures are accepted